

Opportunity Quilt Production

1. Summary description of position/committee responsibilities

Produce a beautiful opportunity quilt to raise as much money for the guild as possible, after getting the design approved by the board.

2. Approximate time commitment

How the time is spread out is entirely up to the committee. Two years is the time frame allowed.

3. Number of members on position/committee.

This is at the choice of the committee. In the past, the opportunity quilt has been produced by one person, a small group of quilters, or blocks passed out to the general membership for completion. If you pass out blocks to the general membership, be sure to keep good records on who has them and when they are returned.

4. Forms used, contact information for vendors or service providers, software used, etc.

The opportunity quilt for may be designed with the help of a quilt software program such as "Quilt Pro" or EQ. Many of the long arm quilters used for past quilts can be found in the local guilds. PQG reimbursement forms were also used.

5. Detailed description of tasks/responsibilities

This is up to the committee chair. Reimbursement for fabric and quilting supplies can be as needed. If guild participation is involved, the chair will have to organize that in a timely fashion.

6. Financial Information

The initial budget (two years out) includes money for patterns and materials. The second-year budget should include money for quilting. In 2010 and 2011 the total budget was \$700, which was not enough in 2011 because of the cost of the long-arm quilter. Often the quilting is more than half the cost of the quilt.

7. Transition

There is no formal transition. The new committee is welcome to set their own schedule.

8. Other notes

Traditionally the PQG opportunity quilt has been queen-sized, but there have been many exceptions. As long as the board approves the design, there are no rules for the quilt. It needs to be finished before the start of the calendar year. Having the quilt finished two or more months ahead of schedule will allow the Ways and Means Committee to have tickets printed with the quilt name, have photos available in the members' ticket packages, and allow them to start marketing the quilt as soon as possible in the new year.